

# NAIROBI CITY COUNTY

Telephone 020 344194

Web: [www.nairobi.go.ke](http://www.nairobi.go.ke)



City Hall,  
P. O. Box 30075-00100,  
Nairobi,  
KENYA.

## COUNTY HEALTH SERVICES

PHD/5/3/SCH/261/2024

20<sup>th</sup> November 2024

REGIONAL DIRECTOR OF EDUCATION,  
NAIROBI CITY COUNTY,  
P.O. BOX 74629-00200,  
NAIROBI

RE: PUBLIC HEALTH INSPECTION REPORT FOR INDIAN PUBLIC SCHOOL ON PLOT NO 209/4886/2 MUTATI ROAD.

A Sanitary inspection for the above named premises was carried out for the purpose of registration and below is the report.

Date of Inspection : 12<sup>th</sup> November, 2024  
Locality : Plot No 209/4886/2 Mutati Road  
Purpose of Inspection : Re- registration with the ministry of Education  
Address : P.O. Box 146-00606, NAIROBI

An extra hall has been provided to cater extra-curricular activities.

### SANITARY FACILITIES

A total of Fifteen (15) water closets, 7 wash hand basins have been provided to cater for the school population.

### WATER SUPPLY

The premise is supplied with portable water from Nairobi Water and Sewerage Company. The water is also purified with the use of Reverse Osmosis (RO) technology to ensure safety.

### SOLID WASTE MANAGEMENT

The school has provided dustbins for the collection and storage of waste which is later collected by privately contracted waste collection services for disposal.

### LIQUID WASTE MANAGEMENT

All the liquid waste effluent from the premises is drained into the Nairobi Water and Sewerage company main sewer line.

### LIGHTING AND VENTILATION

All rooms are adequately lighted and ventilated.

### FIRE SAFETY

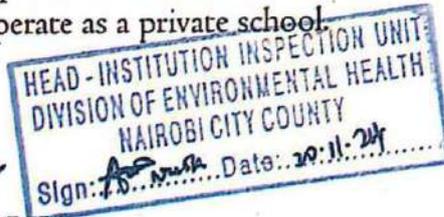
The premises have been provided with adequate fire fighting measures and mitigation with a fire certificate and fully equipped First Aid box in place.

### RECOMMENDATION

In view of the above, the premise is hereby recommended to cater for a maximum of 200 pupils at any one given time.

CONCLUSION

The school premises have met the provision of school health and safety regulations, public health act cap 242 and other relevant school health policies and is hereby recommended to operate as a private school.



ANTHONY NZIOKA.

FOR: DIRECTOR- ENVIRONMENTAL HEALTH.

Cc. - Manager,  
INDIAN PUBLIC SCHOOL,  
P.O. Box I4840-00800,  
NAIROBI.



**Principal  
Indian Public School  
Nairobi Kenya East Africa**



**Manager  
Indian Public School  
Nairobi Kenya East Africa**



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City Hall Way,  
Nairobi, Kenya

P.O. Box 30075-00100  
Nairobi, Kenya  
info@nairobi.go.ke

## UNIFIED BUSINESS PERMIT TRADE LICENCE

LICENSE NO.: **UBP114997**  
VALIDITY: **ANNUAL**

EFFECTIVE DATE: **20 DEC, 2024**  
EXPIRY DATE: **29 DEC, 2025**

Nairobi City County grants this Trade License to

**BUSINESS NAME: INDIAN PUBLIC SCHOOL - WESTLANDS**

Registration details:

Registration No.: -

KRA PIN:

Postal address: -

Physical address:

Unit: -, Floor: -, -,

Plot: **209/4886/2, MULATI RD,**

**Parklands/Highridge, Westlands, Nairobi**

To engage in the following activities/businesses/occupations:

700 PRIVATE EDUCATION, HEALTH AND ENTERTAINMENT

**Medium private education institutions; nursery, primary and secondary schools with 31- 100 pupils**  
- Elementary/Primary Schools

Having paid a license fee of **KES. 43,500.00 (FORTY THREE THOUSAND FIVE HUNDRED SHILLINGS ONLY)**

100	SBP	KES. 30,000.00
200	FIRE	KES. 12,000.00
400	PEST CONTROL	KES. 1,500.00

**BUSINESS UNDER THIS PERMIT SHALL BE CONDUCTED AT THE ADDRESS AS INDICATED**

### DISCLAIMER

Issuance of this permit does not exempt the permit holder from compliance checks, inspections, top-ups or adherence to applicable laws. The Nairobi City County Trade Licensing Act 2019 Section 17(1) gives the Director the powers to suspend or cancel a permit in case of false information or non-compliance with the applicable laws.

Date of Issue: **28 Dec, 2024**

By Order of:



POWERED BY



UBP114997

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P.O. Box 30075-00100  
Nairobi, Kenya  
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### TERMS & CONDITIONS

This licence is issued under section 12 of the Act subject to the following terms and conditions: -

1. Compliance with the provisions of the Nairobi City County Trade Licensing Act and any other legislation relevant to the trade.
2. This licence is not transferable.
3. Where a business is carried on in or from more than one premise, the business carried on in or from each premise is deemed to be separated business and as such a separate license is required;
4. The licence holder must notify the Director of any changes in the nature of trade, directorship or ownership of the business, location of business or cessation of trade.
5. The licence is a Nairobi City County Government property and must be displayed in a conspicuous place within the business premises and the licence holder must produce the licence whenever an authorized officer requires him or her.
6. The owner of the business should not sell/display their goods outside their licensed premises.
7. A person who forges or alters a licence without authority commits an offence and shall be liable on conviction to a fine not exceeding Kenya shillings fifty thousand or to imprisonment for a term not exceeding three months, or both.
8. A person who fails or neglects to renew a licence as required and continues to operate the business or trade commits an offence and shall be liable on conviction to a fine not exceeding Kenya shillings fifty thousand or to imprisonment for a term not exceeding three months, or both.
9. Granting of this License does not legitimise any illegal activity including occupation of a county road reserve or any prohibited area.
10. Under this license, it shall be the duty of every occupier, or owner or agent of a house, or other premise to clean or cause to be cleaned ten meters radius around his or her house or other premises or any area otherwise in his or her control
11. The licence holder shall ensure that appropriate safety measures are in place to mitigate fire and other hazards.
12. The licensed business shall only be conducted in full compliance with National and County health and safety laws and regulations.
13. The licensed business shall submit to periodic inspections for compliance with applicable standards, regulations and laws.
14. The licence holder shall comply with any other condition or directive as shall be necessary for purposes of health, hygiene and safety.
15. Subject to compliance to provided signage dimensions, siting & location requirements as per Outdoor Advertising & Signages policy (2015), NCG Advertising Act (2018) & PLUPA (2019).

POWERED BY



# NAIROBI CITY COUNTY



Serial No. **72989**

## FIRE PREVENTION DEPARTMENT

### CLEARANCE CERTIFICATE

[ ] PREMISES / [ ] VEHICLE \* Inspected Plot NO 209/4856  
MUTATI ROAD, PARKLANDS/HIGHRISE  
Date: 06.02.2025 (dd/mm/yyyy)  
Reported to: INDIAN PUBLIC SCHOOL

During inspection of your [ ] PREMISES / [ ] VEHICLE \* today, the following items were noted as provided. Any licence required can not be recommended until satisfactory completion.

N.B Charges vary depending on type, size of building, business & fuel tankers as per the proposed fees and charges. (PLEASE TICK APPROPRIATELY)

- Ksh 4,500/=
- Ksh 6,000/=
- Ksh 6,500/=
- Ksh 7,500/=
- Ksh 12,000/=
- Ksh 14,000/=
- Ksh 25,000/=

#### ANY OTHER PAYMENT

Invoice for payment obtainable from Chief Fire Officer's office.

(1) Satisfactory for the year 2025  
Provided Basic fire fighting  
Equipments  
EXP. 29-12-2025

[ ] CLEARED / [ ] NOT CLEARED \* MARK WHERE APPLICABLE.

The following must be provided before being cleared.

#### Special Conditions

Any alterations made after inspection today 06.02.2025 (dd/mm/yyyy) will be owners liability. Queries to be directed to the chief fire officer. Tel. 2222181/2/3

*Hafiz*

Principal  
Indian Public School  
Nairobi Kenya East Africa

*Amred*

Manager  
Indian Public School  
Nairobi Kenya East Africa